

# WESTON ON THE GREEN PARISH COUNCIL

## TERMS OF REFERENCE: TRANSPORT ADVISORY GROUP



### Membership

- Currently consists of one lead member, membership to be increased should the need arise.
- Lead of the group to be reappointed at the annual Parish Council meeting.

### Delegated powers

- None

### Role: In Scope

- To liaise with the Parish Council on transport issues for the village, providing support and advice where necessary.
- To research and understand current and future transport issues for the village.
- To collate, analyse and understand parishioner feedback on transport issues within the village.
- To liaise with external government organisations, bodies, local businesses or any organisations that could impact or improve transport provision within the village.
- To inform parishioners of progress and updates to the groups agenda.
- To advise and provide guidance to the Parish Council on community bus operations and the provision of the public bus.
- To ensure the appropriate running of the community bus for the benefit of parishioners, providing guidance on insurance, running costs, usage and other operational matters. To ensure there is clarity around the insurance of the volunteer drivers and that all drivers fit the specified criteria.

### Stakeholders

- Members of the village
- Oxfordshire County Council transport departments
- Campaign groups impacting on transport

### Reporting

- To provide updates and reports to the Parish Council when necessary.

### Communications

- To provide regular updates on key schemes/issues to the Village News.
- To provide updates on the Parish Council website where necessary.