

WESTON ON THE GREEN PARISH COUNCIL

www.westononthegreen-pc.gov.uk

Oak View, North Lane, Weston on the Green, Oxon, OX25 3RG
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Chairman: Mrs Diane Bohm

Clerk: Mrs Jane Mullane

2nd October 2026

To: The Chairman, Diane Bohm and all other members of Weston on the Green Parish Council.

You are summoned to a meeting of Weston on the Green Parish Council to be held on Wednesday 7th October 2026 commencing at 7.30pm in the Village Hall when the following business will be transacted.

Please contact the Clerk on clerk@westononthegreen-pc.gov.uk if you have any queries or issues you wish raising.

Yours faithfully

Jane Mullane

Jane Mullane
Clerk to Weston on the Green Parish Council

AGENDA

For Parish Council Meeting to be held on Wednesday 7th October 2026

Opening: Welcome from the Chair

Public Participation session: Proposed time guide: 15 minutes

To listen to issues raised by attendees and to provide time for discussion

- 26.441.1** **To Receive** any apologies for non-attendance
- 26.441.2** **To Receive** any declarations of interest
- 26.441.3** **To Receive & Approve:** Minutes of the Parish Council meeting held on 2nd September 2026 (DB)
- 26.441.4** **For Information:** Chair report (DB)
- 26.441.5** **For Information:** Clerk report (Clerk)
- 26.441.6** **For Information:** Playing field update, including request to develop some facilities at the field for football team. Playground inspection report (Clerk)
- 26.441.7** **For Discussion:** Recommendations regarding planning applications as detailed in planning report (DB)
- 26.441.8** **For Discussion:** Concern by residents over newly restricted footpath access through the grounds of The Manor Hotel; consideration for Council to enter into discussions with the management of the hotel (DB)
- 26.441.9** **For Discussion:** Update on Heyford Park PFAS meeting held on 13th September 2026 (TR)
- 26.441.10** **For Discussion:** Correspondence from Cherwell District Council enquiring if Parish Council be interested in taking on areas at the Milestone Lane development re: planning application 13/01796/OUT (DB)
- 26.441.11** **For Information:** Update on village works (JM)
- 26.441.12** **Resolution: To Approve** a spend of up to £2,000.00 +VAT to undertake works on the pond in centre of North Lane as detailed in quotes provided to cover treeworks and pond clearance.

 To Note: a grant of £1,850.00 has been offered to the Parish Council from the Trust for Oxfordshire's Environment to support these works (TR/DB)
- 26.441.13** **For Information:** Update from Traffic Calming Action Group including B430 speed reduction works (MA)
- 26.441.14** **Resolution: To Approve** Parish Council financial accounts covering Q2 2026-2027 (TR)
- 26.441.15** **For Information:** Update on Community Van usage and costs (TR)
- 26.441.16** **For Information:** Biodiversity report (DW)
- 26.441.17** **For Discussion:** Parish Council Development Plan (DB)

26.441.18

For Information: List of invoices, donations, standing orders, direct debits paid from Parish Council bank accounts (21st August 2026 – 1st October 2026)

PC Ref	Payment Date	Payee	Purpose	Invoice Total / Amount Paid
DD	25/08/26	Nest Pensions	Clerks pension contribution – August 2026	-
SO	28/08/26	Clerk (J Mullane)	Clerks salary – August 2026	-
SO	28/09/26	Clerk (J Mullane)	Clerks salary – September 2026	-
614*	27/08/26	Moore	External auditors limited assurance review 2025/26	£252.00
615*	27/08/26	Oxford Edens	Playing field maintenance: August	£390.00
616	14/09/26	Graham Barnett	Fuel for community van (BP Express)	£20.00
617	14/09/26	Graham Barnett	Community van - x2 wheel alignment	£60.00
618	14/09/26	Graham Barnett	Fuel for community van (Tesco)	£56.02
619	14/09/26	Oxford Edens	Grass cutting 07/09/26 (playground, stocks plus leaf clearance, Ben Jonson, Church Close corner)	£468.19
620	30/09/26	Oxford Edens	Grass cutting 21/09/26 (playground, stocks, Ben Jonson, Church Close corner)	£375.57

DD – Direct Debit, SO – Standing Order

Resolution: To Approve the following invoices for payment (TR)

PC Ref	Payee	Purpose	Total (incl VAT)	Budget Line	Amount Remaining in 2026-27 Budget Line
619*	Oxford Edens	Grass cutting 07/09/26 (playground, stocks plus leaf clearance, Ben Jonson, Church Close corner)	£468.19	Works/Grass Cutting	£3,047.62
620*	Oxford Edens	Grass cutting 21/09/26 (playground, stocks, Ben Jonson, Church Close corner)	£375.57	Works/Grass Cutting	£2,579.43
621	Clerk (J Mullane)	Community van & bus timetable village flyers (Instant Print)	£43.91	Works/Community Bus	£24.45
622	Oxford Edens	Playing field maintenance (field, picnic area, car park)	£390.00	Works/Playing Field Maintenance	£2,124.00
623	Oxford Edens	Playing field maintenance (hedge)	£340.00	Works/Playing Field Maintenance	£1,734.00
624	Clerk (J Mullane)	Grass seed x4 Miracle Grow boxes (Sainsburys)	£5.20	Works/Playground Maintenance	£712.06
625	Clerk (J Mullane)	Postage solicitor footpath documents & 2nd class stamp book (Post Office)	£10.58	Sundries/Administration	£171.41
626	Clerk (J Mullane)	Oct works day posters printing (Instant Print)	£111.33	Sundries/Administration	£160.83
627	Graham Barnett	Fuel for community van (Sainsburys)	£67.86	Works/Community Bus	-£19.46^
628	Cherwell District Council	Dog litter bin emptying x5 (half yearly charge)	£377.52	Works/Dog Bin Emptying	£323.10

* already paid invoice to avoid late payment fee, ^additional donation and grant funding received since budget set to offset cost of new van purchase

- 26.441.19** **For Information:** Oxfordshire County & Cherwell District Councillors updates (OCC & CDC Councillors)
- 26.441.20** **Resolution: To Approve:** Social media and communications policy (DB)
- 26.441.21** **Resolution: To Approve:** Safeguarding policy (DB)
- 26.441.22** **Resolution: To Approve:** Volunteer policy (DB)
- 26.441.23** **Resolution: To Approve:** Health & Safety policy (DB)
- 26.441.24** **Resolution: To Approve** the appointment of Internal Auditor, Laura White – Albry Audits, to review FY 2026-27, at a total cost of up to £350.00 (TR)
- 26.441.25** **Resolution: To Approve** the increase in Clerks salary on the contracted salary point following the national salary award for local Government services 2026-27 and to pay the backdated salary owed from 1st April 2026 (6 months) of £166.40 as a one-off payment from the ‘Parish of Weston on the Green’ Barclays Bank account (TR)
- 26.441.26** **Resolution: To Approve** the amendment of the Standing Order for the clerks salary for FY 2026-27 to reflect the amended clerks salary and the associated amendment of the direct debit to Nest pensions in relation to the clerks pension payments from the ‘Parish of Weston on the Green’ Barclays Bank account, as detailed by the HR advisory group (TR)
- 26.441.27** **Next Parish Council Meeting Date:** Wednesday 4th November 2026, 7.30pm (DB)