

WESTON ON THE GREEN PARISH COUNCIL

Parish Clerk Update – 12th May 2026 Parish Council Meeting

1. Standing Orders and Direct Debits Paid by Parish Council: Transactions up to 17th April 2026

Payment Date	Payee	Amount Paid	Purpose
24/03/26	ICO	£47.00	Annual registration fee
30/03/26	Clerk – J Mullane	-	Clerks pay – March 2026
07/04/26	Nest Pensions	-	Clerks pension contribution – March 2026

2. Invoices Paid by Parish Council Transactions 20th March – 17th April 2026

PC Ref	Payment Date	Payee	Purpose	Invoice Amount
567	10/04/26	Oxfordshire Neighbourhood Plans Alliance (ONPA)	Annual membership fee: 1 April 2026 - 31 March 2027	£50.00
568	10/04/26	Oxfordshire Playing Fields Association (OPFA)	Annual subscription fee: 1 April 2026 - 31 March 2027	£50.00
569	10/04/26	David Williams	Trees x5 for memorial on playing field (ebay)	£18.99
570	10/04/26	Clerk (J Mullane)	Community bus new vehicle road tax (DVLA)	£345.00
571	10/04/26	Clerk (J Mullane)	Dog litter bin (Glasdon)	£159.38
572	10/04/26	WotG Memorial Village Hall	Village Hall hire for Annual Parish meeting (April 26)	£15.00
573	10/04/26	Graham Barnett	Fuel for community van (Tesco)	£47.07
574	10/04/26	Graham Barnett	Key cutting - new community van (Timpson)	£230.00
575	10/04/26	Clerk (J Mullane)	Community bus RAC subscription	£150.00
576	10/04/26	OALC	Biodiversity training: D Williams	£66.00
577	10/04/26	Cherwell District Council	Dog litter bin emptying x5 (half yearly charge)	£377.52
579	10/04/26	Oxford Edens	Church Lane/playing field hedge cut down & spray	£312.00

3. Confirmation on Payments Received by Parish Council up to 17th April 2026

Payment Date	Payer	Amount Received	Purpose
14/04/26	Cherwell DC	£14,954.73	Precept payment – first instalment

4. Parish Council Bank Account Information

The balance on the Parish Council two bank accounts on 17th April 2026 were:

- Community xxx114: £24,855.58
- Business Premium xxx629: £50,860.50

£5,000.00 was transferred from the Business Premium account to the Community account on 10th April 2026.

5. Election Admin

Declaration of Acceptance of Office:

Each councillor (elected or co-opted) must make their declaration at or before the first meeting after they are elected/co-opted, unless in either case the council at that meeting permits the declaration to be made at or before a later meeting.

These forms are kept by the Parish.

The clerk will notify the district council's Monitoring Officer when all the Acceptance of Office forms have been completed via email: StandardsMonitoringOfficer@cherwell-dc.gov.uk

Clerk will provide a printed form for each Councillor to sign at the meeting.

Register of Interests Form – Disclosable Pecuniary Interest (DPI):

A NEW form MUST be completed by ALL Parish Councillors, whether continuing or newly elected.

Detailed guidance notes included with the form –if you live in the Parish then you have an interest in the ‘Land’ on which you live (whether owned or rented) and you should provide an address.

Do not put N/A in sections where you do not have an interest, you should put **NONE**.

It is a criminal offence to fail to register or declare a DPI within 28 days of taking office; could lead to criminal investigation and ultimately a fine of up to £5,000 and disqualification from standing for five years
Completed forms must be sent to the Monitoring Officer as a hard copy – post or drop off to Castle Quay - or by email to StandardsMonitoringOfficer@cherwell-dc.gov.uk (if emailing, please ensure they are ‘wet ink’ signed and then scanned in).

Submission deadline: **Monday 8 June 2026**, 28 days after taking office.

Candidate Spending Return:

All candidates, must complete a spending return.

If no money was spent on an election campaign they should provide a ‘nil’ return.

The deadline for submission is **Thursday 4 June 2026**. These can be submitted by email, but must have a wet ink signature.

Can be emailed to: election2026@Cherwell-dc.gov.uk (Councillors responsibility but clerk can scan and email in bulk).

Cherwell DC only provide the forms, they do not offer advice on how to complete them. Guidance is provided with the form and further help is available from the Electoral Commission; email pef@electoralcommission.org.uk or call 0333 103 1928

Note costs incurred / expenses are not reimbursed.

6. Parish Online Website/Email Update

The new website is now live: www.westononthegreen-pc.gov.uk

The website is not fully up to date with the required documents including financial information. This will be worked on alongside the audit information for this year but it will take some time.

Councillor email log in information has been circulated, please let me know of any issues.

7. Administration Information

Parish Council Meeting Dates 2026 – 3rd June, 1st July, 5th August, 2nd September, 7th October, 4th November, 2nd December

Next Meeting Papers Distribution Date: By 29th May 2026. Please let me have any agenda items or papers ahead of this date.

Next Village News Content Deadline: TBC