

# WESTON ON THE GREEN PARISH COUNCIL

[www.westononthegreen-pc.gov.uk](http://www.westononthegreen-pc.gov.uk)

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*Chairman:* Mrs Diane Bohm

*Clerk:* Mrs Jane Mullane

29<sup>th</sup> August 2025

To: The Chairman, Diane Bohm and all other members of Weston on the Green Parish Council.

You are summoned to a meeting of Weston on the Green Parish Council to be held on Wednesday 3<sup>rd</sup> September 2025 commencing at 7.30pm in the Village Hall when the following business will be transacted.

Please contact the Clerk on [clerk@westononthegreen-pc.gov.uk](mailto:clerk@westononthegreen-pc.gov.uk) if you have any queries or issues you wish raising.

Yours faithfully

*Jane Mullane*

Jane Mullane  
Clerk to Weston on the Green Parish Council

# AGENDA

## For Parish Council Meeting to be held on Wednesday, 3<sup>rd</sup> September 2025

**Opening:** Welcome from the Chair

**Public Participation session:** Proposed time guide: 15 minutes

**To listen** to issues raised by attendees and to provide time for discussion

- 25.427.1        **To Receive** any apologies for non-attendance
- 25.427.2        **To Receive** any declarations of interest
- 25.427.3        **To Receive & Approve:** Minutes of the Parish Council meeting held on 6<sup>th</sup> August 2025 (DB)
- 25.427.4        **For Information:** Chair report (DB)
- 25.427.5        **For Information:** Clerk report (Clerk)
- 25.427.6        **To Note:** Playing field update and playground inspection report (Clerk)
- 25.427.7        **For Discussion:** Discuss recommendations from the Planning Group on planning applications (SD)
- 25.427.8        **For Discussion:** Update on Neighbourhood Plan parish survey (DB/SD)
- 25.427.9        **For Discussion:** Parish Council Development Plan (DB)
- 25.427.10       **For Discussion:** Update on village works (JM)
- 25.427.11       **For Information:** Update from Traffic Calming Action Group (MA)
- 25.427.12       **Resolution: To Approve** a spend of £300.00+VAT to purchase a salt bin (including salt provided free) from Oxfordshire County Council to be placed at B430/Milestone Lane junction, subject to Oxfordshire County Council's agreement (TR)
- 25.427.13       **To Note:** External Auditor report received & confirmation of end of financial audit FY 2024-2025 (TR)
- 25.427.14       **Resolution: To Approve** the following invoices for payment (TR)

PC Ref	Payee	Purpose	Total (incl VAT)	Budget Line	Amount Remaining in 2025-26 Budget Line
528*	Oxford Edens	Grass cutting 04/08/25 (playground, stocks/Ben Jonson, Church Close)	£357.69	Village Works/Grass Cutting	£1,408.76
529	Moore	External auditors limited assurance review 2024/25	£283.50	Insurance & Auditing/Audit Fees	£350.00
530	Clerk (J Mullane)	Printer ink (Amazon)	£27.99	Sundries/Administration & Printing	£161.96
530	Clerk (J Mullane)	Bench outdoor wood stain (Amazon)	£14.88	Village Works/General Village Maintenance	£955.87
531	WotG Memorial Village Hall	Village Hall hire for PC meetings (Oct-Dec 25)	£45.00	Meeting Costs/Hire of Village Hall	£225.00
532	Graham Barnett	Fuel for community van (Tesco)	£83.34	Village Works/Community Bus	£1,972.96

\* invoice already paid before the meeting

- 25.427.15**      **For Information:** Oxfordshire County & Cherwell District Councillors updates (CDC Councillor)
- 25.427.16**      **For Information:** Update on Community Van usage and costs (TR)
- 25.427.17**      **Resolution: To Approve** the increase in Clerks salary on the contracted salary point following the national salary award for local Government services 2025-26 and to pay the backdated salary owed from 1<sup>st</sup> April 2025 (6 months) of £156.00 as a one-off payment from the 'Parish of Weston on the Green' Barclays Bank account (SD)
- 25.427.18**      **Resolution: To Approve** the amendment of the Standing Order for the clerks salary for FY 2025-26 to reflect the amended clerks salary and the associated amendment of the direct debit to Nest pensions in relation to the clerks pension payments from the 'Parish of Weston on the Green' Barclays Bank account, as detailed by the HR advisory group (SD)
- 25.427.19**      **Next Parish Council Meeting Date:** Wednesday 1<sup>st</sup> October 2025, 7.30pm (DB)