

WESTON ON THE GREEN PARISH COUNCIL

www.westononthegreen-pc.gov.uk

Oak View, North Lane, Weston on the Green, Oxon, OX25 3RG
Tel: 01869 350282 clerk@westononthegreen-pc.gov.uk

Chairman: Mrs Diane Bohm

Clerk: Mrs Jane Mullane

28th November 2025

To: The Chairman, Diane Bohm and all other members of Weston on the Green Parish Council.

You are summoned to a meeting of Weston on the Green Parish Council to be held on Wednesday 3rd December 2025 commencing at 7.30pm in the Village Hall when the following business will be transacted.

Please contact the Clerk on clerk@westononthegreen-pc.gov.uk if you have any queries or issues you wish raising.

Yours faithfully

Jane Mullane

Jane Mullane
Clerk to Weston on the Green Parish Council

AGENDA

For Parish Council Meeting to be held on Wednesday, 3rd December 2025

Opening: Welcome from the Chair

Public Participation session: Proposed time guide: 15 minutes

To listen to issues raised by attendees and to provide time for discussion

- 25.430.1 **To Receive** any apologies for non-attendance
- 25.430.2 **To Receive** any declarations of interest
- 25.430.3 **To Receive & Approve:** Minutes of the Parish Council meeting held on 5th November 2025 (DB)
- 25.430.4 **For Information:** Chair report (DB)
- 25.430.5 **For Information:** Clerk report (Clerk)
- 25.430.6 **To Note:** Playing field update and playground inspection report (Clerk)
- 25.430.7 **For Discussion:** Discuss recommendations from the Planning Group on planning applications (SD)
- 25.430.8 **For Information:** Heyford Park proposed new town application (DB/SD)
- 25.430.9 **For Discussion:** Update on village works (JM)
- 25.430.10 **For Information:** Update from Traffic Calming Action Group (MA)
- 25.430.11 **Resolution: To Approve** quote by contractor Slade Estates to undertake monthly playing field maintenance during 2026, at a monthly rate of £364.57+VAT (TR)

Resolution: To Approve quote by contractor Oxford Edens to undertake required grass cutting in the village during 2026, at rates detailed in the attached quote (cutting frequency varies due to the area and weather) (TR)
- 25.430.12 **For Discussion:** Review of draft Parish Council Budget 2026/2027 (TR)
- 25.430.13 **Resolution: To Approve** the appointment of Internal Auditor, Laura White – Albry Audits, to review FY 2025-26, at a total quoted cost of £350.00 (TR)
- 25.430.14 **Resolution: To Approve** the appointment of an independent reviewer of Parish Council accounts for FY 2025-2026 (TR/DB)

25.430.15 Resolution: To Approve the following invoices for payment (TR)

PC Ref	Payee	Purpose	Total (incl VAT)	Budget Line	Amount Remaining in 2025-26 Budget Line
543*	Oxford Edens	Grass cutting 31/10/25 (playground, stocks/Ben Jonson, Church Close, Bletch Rd bollards, village gates)	£833.30	Village Works/Grass Cutting	£335.69
544	WotG Memorial Village Hall	Village Hall hire for PC meetings (Jan-Mar 26)	£45.00	Meeting Costs/Hire of Village Hall	£180.00
545	Clerk (J Mullane)	Key cutting - playing field gate	£5.90	Village Works/General Village Maintenance	£940.99
546	Graham Barnett	Fuel for community van (Tesco)	£80.94	Village Works/Community Bus	£1,868.12
547	Clerk (J Mullane)	14th Edition local Council Administration Book (SLCC)	£148.50	Contingency	£2,868.47
548	Clerk (J Mullane)	Planter plants (Bicester Avenue Garden Centre)	£19.92	Village Works/General Village Maintenance	£935.09
549	Clerk (J Mullane)	SLCC - ILCA Training Course	£144.00	Staff Costs/Training	£180.00

* invoice already been paid

25.430.16 For Information: Oxfordshire County & Cherwell District Councillors updates (OCC & CDC Councillors)

25.430.17 Resolution: To Approve Anti-bullying and harassment policy (DB)

25.430.18 Resolution: To Approve Equality and diversity policy (DB)

25.430.19 Resolution: To Approve Scheme of delegation (DB)

25.430.20 Resolution: To Approve Biodiversity policy, action plan and audit (DB)

25.430.21 Next Parish Council Meeting Date: Wednesday 7th January 2026, 7.30pm (DB)