

WESTON ON THE GREEN PARISH COUNCIL

Parish Clerk Update – 7th January 2026 Parish Council Meeting

1. Standing Orders and Direct Debits Paid by Parish Council: Transactions up to 19th December 2025

Payment Date	Payee	Amount Paid	Purpose
28/11/25	Clerk – J Mullane	-	Clerks pay – November 2025
04/12/25	Nest Pensions	-	Clerks pension contribution – November 2025

2. Invoices Paid by Parish Council Transactions 20th November – 19th December 2025

PC Ref	Payment Date	Payee	Purpose	Invoice Amount
540	25/11/25	Cherwell District Council	Dog litter bin emptying x5 (summer period)	£377.52
544	17/12/25	WotG Memorial Village Hall	Village Hall hire for PC meetings (Jan-Mar 26)	£45.00
545	17/12/25	Clerk (J Mullane)	Key cutting - playing field gate	£5.90
546	17/12/25	Graham Barnett	Fuel for community van (Tesco)	£80.94
547	17/12/25	Clerk (J Mullane)	14th Edition local Council Administration Book (SLCC)	£148.50
548	17/12/25	Clerk (J Mullane)	Planter plants (Bicester Avenue Garden Centre)	£19.92
549	17/12/25	Clerk (J Mullane)	SLCC - ILCA Training Course	£144.00
550	17/12/25	Peter Collins	Ecologist report - North Lane Pond	£130.00

3. Confirmation on Payments Received by Parish Council up to 19th December 2025

Payment Date	Payer	Amount Received	Purpose
05/12/25	HMRC	£1,442.32	VAT claim Q1 & Q2 FY 2025/26
08/12/25	Barclays Bank	£164.00	Bank interest (8 Sept - 7 Dec)

4. Parish Council Bank Account Information

The balance on the Parish Council two bank accounts on 19th December 2025 were:

- Community xxx114: £10,161.44
- Business Premium xxx629: £60,710.43

5. Road works: B430 Northampton Road and B430 slip road access to A34

A temporary Notice is being made to implement the temporary closure of B430, Northampton Road and will operate on 07 January 2026 up to and including 09 January 2026. This will operate between 20:00 and 06:00 to facilitate pre-surfacing dressing works.

Access will be maintained for emergency service vehicles and for those frontages within the closure area, subject to the progress of the works and liaison with the works supervisor.

6. SLCC ILCA Clerk Training

The clerk has completed the ILCA training course via the Society of Local Council Clerks.

7. Internal Audit Review 2025/26

The Council's appointed internal auditor – Laura White – will undertake a review of the processes of the Parish Council in January 2026. All information and documents is to be provided by the clerk by 9th January 2026. The report will be circulated when received and actions can be undertaken ahead of the end of the year on 31st March 2026.

8. New Dog Bin Installed on Playing Field

Many thanks to Councillor Miller for installing the new dog bin at the rear of the playing field, opposite the shed.



9. Administration Information

Parish Council Meeting Dates 2026 – 4th February, 4th March, 1st April, 6th May (including Annual PC Meeting), 3rd June, 1st July, 5th August, 2nd September, 7th October, 4th November, 2nd December

Next Meeting Papers Distribution Date: By 30th January 2026. Please let me have any agenda items or papers ahead of this date.

Next Village News Content Deadline: 8th January 2026

2026 Annual Village Litter Pick Date: Saturday 21st March 2026, 9.30am