

WESTON ON THE GREEN PARISH COUNCIL

www.westononthegreen-pc.gov.uk

Oak View, North Lane, Weston on the Green, Oxon, OX25 3RG
Tel: 01869 350282 clerk@westononthegreen-pc.gov.uk

Chairman: Mrs Diane Bohm

Clerk: Mrs Jane Mullane

31st January 2025

To: The Chairman, Diane Bohm and all other members of Weston on the Green Parish Council.

You are summoned to a meeting of Weston on the Green Parish Council to be held on Wednesday 5th February 2025 commencing at 7.30pm in the Village Hall when the following business will be transacted.

Please contact the Clerk on clerk@westononthegreen-pc.gov.uk if you have any queries or issues you wish raising.

Yours faithfully

Jane Mullane

Jane Mullane
Clerk to Weston on the Green Parish Council

AGENDA

For Parish Council Meeting to be held on Wednesday, 5th February 2025

Opening: Welcome from the Chair

Public Participation session: Proposed time guide: 15 minutes

To listen to issues raised by attendees and to provide time for discussion

- 25.418.1 **To Receive** any apologies for non-attendance
- 25.418.2 **To Receive** any declarations of interest
- 25.418.3 **To Receive & Approve:** Minutes of the Parish Council meeting held on 4th December 2024 (DB)
- 25.418.4 **To Receive & Approve:** Minutes of the Parish Council meeting held on 8th January 2025 (DB)
- 25.418.5 **For Information:** Chair report (DB)
- 25.418.6 **For Information:** Clerk report (Clerk)
- 25.418.7 **For Discussion:** Update on village works and I Dig Trees project donation to spinney/playing field (DB/JM)
- 25.418.8 **For Information:** Playing field and playground update including summary of Parish Council playground inspection requirements (BL)
- 25.418.9 **Resolution To Approve** quote by contractor Slade Estates to undertake monthly playing field maintenance during 2025, at a monthly rate of £360.71+VAT (BL)
- 25.418.10 **For Discussion & Resolution To Approve** a spend of up to £2,695.00 excluding VAT to purchase a defibrillator for the playing field car park as detailed in the summary report (BL)
- 25.418.11 **For Discussion:** Discuss recommendations from the Planning Group on planning applications (SD)
- 25.418.12 **For Information:** Milestone Lane development update (DB/SD)

Resolution To Approve spend of up to £500 to provide amenities for the new development at Milestone Lane (DB)
- 25.418.13 **For Information:** Update from Traffic Calming Action Group (MA)
- 25.418.14 **Resolution To Approve** renewal of community van insurance for 8 February 2025 – 7 February 2026 at a total cost of £1,071.99 following a review of provided quotes (BL)
- 25.418.15 **Resolution To Approve** Parish Council financial accounts covering Q3 2024-2025 (TR report/Clerk)

25.418.16 Resolution: To Approve the following invoices for payment (BL)

PC Ref	Payee	Purpose	Total (incl VAT)	Budget Line	Amount Remaining in 2024-25 Budget Line
476*	Peter Collins	North Lane pond ecologist consultation visit & report	£165.00	Contingency	£1,957.47
477	Clerk (J Mullane)	Stationery: Printer paper, ink, wallets & envelopes (Amazon)	£55.79	Sundries/Administration & printing costs	£119.78
478	Clerk (J Mullane)	Community bus vehicle road tax (DVLA)	£305.00	Village Works/Community Bus Scheme	£1,590.15
479	Graham Barnett	Fuel for community van (Tesco)	£57.16	Village Works/Community Bus Scheme	£1,285.15
480	Graham Barnett	Additional non remote keys x3 for community van (Timpson)	£178.00	Village Works/Community Bus Scheme	£1,227.99
481	Clerk (J Mullane)	Plants & soil for planters (Homebase)	£17.00	Village Works/General Village Maintenance	£9.08
482	Community First Oxfordshire	Membership subscription 1 April 2024 - 31 March 2025	£55.00	Subscriptions/CFO	£55.00
483	Fair Account	Provision of interim audit service (04/23 to 12/23)	£300.00	Insurance & Auditing/Audit Fees	£283.00

* invoices already been paid

25.418.17 For Information: Update on oak tree footpath (OCC/CDC Councillors)

25.418.18 For Information: Oxfordshire County & Cherwell District Councillors updates (OCC/CDC Councillors)

25.418.19 For Information: Interim internal auditor feedback report covering April-December 2024 (DB/Clerk)

25.418.20 Resolution: To Approve the appointment of an independent reviewer of Parish Council accounts for FY 2024-2025 (DB)

25.418.21 Next Parish Council Meeting Date: Wednesday 5th March 2025, 7.30pm (DB)