

WESTON ON THE GREEN PARISH COUNCIL

www.westononthegreen-pc.gov.uk

Oak View, North Lane, Weston on the Green, Oxon, OX25 3RG
Tel: 01869 350282 clerk@westononthegreen-pc.gov.uk

Chairman: Mrs Diane Bohm

Clerk: Mrs Jane Mullane

31st May 2024

To: The Chairman, Diane Bohm and all other members of Weston on the Green Parish Council.

You are summoned to a meeting of Weston on the Green Parish Council to be held on Wednesday 5th June 2024 commencing at 7.30pm in the Village Hall when the following business will be transacted.

Please contact the Clerk on clerk@westononthegreen-pc.gov.uk if you have any queries or issues you wish raising.

Yours faithfully

Jane Mullane

Jane Mullane
Clerk to Weston on the Green Parish Council

AGENDA

For Parish Council Meeting to be held on Wednesday, 5th June 2024

Opening: Welcome from the Chair

Public Participation session: Proposed time guide: 15 minutes

To listen to issues raised by attendees and Councillors and to provide time for discussion

- 24.410.1** **To Receive** any apologies for non-attendance
- 24.410.2** **To Receive** any declarations of interest
- 24.410.3** **To Receive & Approve:** Minutes of the Annual Parish Council meeting held on 1st May 2024 (DB)
- 24.410.4** **To Receive & Approve:** Minutes of the Parish Council meeting held on 1st May 2024 (DB)
- 24.410.5** **For Information:** Chair report (DB)
- 24.410.6** **For Information:** Clerk report (Clerk)
- 24.410.7** **For Information:** Update on Gigaclear (James Henderson/DB)
- 24.410.8** **For Discussion:** Discuss recommendations from the Planning Group on planning applications (SD)
- 24.410.9** **For Information:** Update on Schoolfield (DB)
- 24.410.10** **For Information:** Update on Southfield development (DB)
- 24.410.11** **For Information:** Review of Internal Audit Report 2023-2024 (TR)
- 24.410.12** **Resolution: To Approve** Annual Governance and Accountability Return 2023-2024: Section 1 – Annual Governance Statement 2023-2024 (TR)
- 24.410.13** **Resolution: To Approve** Annual Governance and Accountability Return 2023-2024: Section 2 – Accounting Statements 2023-2024 including explanations of variances and reserves (TR)
- 24.410.14** **Resolution: To Approve** Appointment of Fair Account as Internal Auditor for FY 2024-2025 (TR)
- 24.410.15** **For Information:** Playing field & playground update (BL)
- 24.410.16** **Resolution: To Approve** the following invoices for payment (DB)

PC Ref	Payee	Purpose	Total (incl VAT)	Budget Line	Amount Remaining in 2024-25 Budget Line
416	Slade Estate Services Limited	Monthly maintenance of playing field - April	£334.28	Village Works/Playing Field Maintenance	£2,665.72
417	WotG Memorial Village Hall	Village Hall hire for PC meetings (July-Sept 24)	£45.00	Meeting Costs/Hire of Village Hall	£255.00
418	Fair Account	Internal audit services end of year review (01/24-03/24) & AGAR	£115.00	Insurance & Auditing/Audit Fees	£650.00
419	123 Connect Limited	SSL Website Certificate	£62.40	IT/Website, Domain Hosting, SSL Website Certificate	£350.00
420	123 Connect Limited	Website Hosting	£140.16	IT/Website, Domain Hosting, SSL Website Certificate	£287.60
421	Graham Barnett	Fuel for community van (Tesco)	£74.95	Village Works/Community Bus Scheme	£1,913.74
422	Clear Councils	Parish Council Insurance 2024-25	£573.57	Insurance & Auditing/Insurance	£600.00

423	Oxford Edens	Grass cutting 13/05/24 (playground, stocks/Ben Jonson, bollards, gates)	£655.62	Village Works/Village Contractor Grass Cutting	£3,426.70
424	Oxford Edens	Grass cutting 29/05/24 (playground, stocks)	£286.65	Village Works/Village Contractor Grass Cutting	£2,771.08
425	Slade Estate Services Limited	Monthly maintenance of playing field - May	£334.28	Village Works/Playing Field Maintenance	£2,331.44

- 24.410.17** **For Information:** Update on oak tree footpath (OCC/CDC Councillors)
- 24.410.18** **For Information:** Oxfordshire County & Cherwell District Councillor updates (OCC/CDC Councillors)
- 24.410.19** **For Information:** Update from latest East Cherwell Rural Community Forum meeting (BL)
- 24.410.20** **Next Parish Council Meeting Date:** Wednesday 3rd July 2024, 7.30pm (DB)